

Information about application procedures Jan Matejko Academy of Fine Arts in Krakow + nominations

1 message

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18 April 2017 at 15:38

Dear Partners,

please find below information regarding our application process:

<https://www.asp.krakow.pl/index.php/en/international-exchange/IIperasmus/how-to-apply/programme-countries-eu>

It is not obligatory to send us nomination of your students however - we would be extremely grateful if you do so. It will help us organise our application process and keep you and your students up to date.

Nominations must be done at least 14 days before the deadline. You can also send it later, before our deadline for application, but we will NOT just send any confirmation email and students would have to look for information how to apply directly on our website. This is because 2 weeks before the deadline we are receiving a large amount of emails and we simply may miss our nomination letters or have no time to answer.

Nomination should include:

1. Name and last name of a student
2. Date of birth, place of birth
3. Year of study
4. Name of sending school and Erasmus code
5. Name of the faculty to which student is going to apply to our Academy (please indicate one of our 7 faculties)
6. Information about winter or summer semester

Nominations should be send to the following addresses:

incoming.applications@asp.krakow.pl OR erasmus@asp.krakow.pl

Please nominate only the number of students we can accept within our Inter institutional agreement. If you want to nominate more students - please send us an email in advance.

I would like to thank those of you who already nominated their students.

Our deadlines for sending applications:

-> **15th June 2017** (for Winter semester and whole academic year)

-> **15th November 2017** (Summer semester)

Please note:

- do due extremely high interest of incoming students we will not consider any application documents after these deadlines. If your students want to send application by regular post they should be certain we receive it on time. Otherwise, we advise to send application documents by email.

- we have 2-4 weeks after the deadline to announce the results.

- due to limited places in our faculties, we may not be able to receive all students who apply. Therefore we require good portfolio and complete application documents. Those who apply for the whole academic year may also receive acceptance for one semester.

In case of any questions do not hesitate to contact me.

Best regards,

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