



Academy of Fine Arts
in Warsaw

inter
natio
nal

erasmus
student
guide



1

THE ACADEMY OF FINE ARTS IN WARSAW | 05

- About the Academy **06**
- Contact information **07**
- Faculties and specializations **08**

2

HOW TO APPLY | 15

- Erasmus/Exchange students **16**
- Regular students **21**
- Tuition fees **23**
- The Open Academy **24**

3

STUDYING WITH US | 27

- Academic calendar **28**
- Orientation week **29**
- Study facilities **29**
- Some rules and regulations **30**

4

LIVING IN WARSAW | 33

- Visa **34**
- Insurance **34**
- Cost of living **35**
- Accommodation **36**
- Emergency numbers **37**
- Health care **37**
- Public transport **38**
- Meals **41**
- Going out **42**
- Sightseeing **42**
- Mini glossary **44**
- Map **46**



THE ACADEMY OF FINE ARTS IN WARSAW

About the Academy

The Academy of Fine Arts in Warsaw is one of the oldest and largest art institutions of higher education in Poland.

Academy traditions date back to the beginning of the twentieth century and the Warsaw School of Fine Arts. Destroyed during the Second World War and rebuilt afterwards, the Academy has operated under its present name since 1954.

The Academy of Fine Arts in Warsaw provides art education in twenty eight different specializations and has nine faculties: [Painting](#), [Graphic Arts](#), [Sculpture](#), [Interior Design](#), [Design](#), [Conservation and Restoration of Works of Art](#), [Media Art](#), [Stage Design](#) and [Management of Visual Culture](#). There are more than 1500 students at the Academy and more than 300 academic teachers. Most of the professors are distinguished artists in their fields.

Besides its educational functions the Academy plays an important role in the cultural and social life of the city. The Academy cooperates with a number of foreign research centres and educational institutions. [Having more than 90 partner institutions the Academy takes an active part in the LLP Erasmus programme.](#)

The Academy is a member of many international organisations, including among others, [the NIKA](#), [ELIA](#), [Cumulus](#), and [ENCoRE](#).

Contact information

The Academy of Fine Arts In Warsaw
Krakowskie Przedmieście 5
00-068 Warsaw
www.asp.waw.pl

Rector: Professor Adam Myjak
Deputy Rector for Student Affairs:
Associated Professor Wojciech Zubala, Prof. ASP
Deputy Rector for Art and Faculty Research:
Professor Paweł Nowak
Deputy Rector for Academy Development:
Associated Professor Jerzy Bogustawski, Prof. ASP

Rector's Office
tel. (+48 22) 826 19 72, (+48 22) 320 02 15-16
fax. (+48 22) 320 02 14
e-mail: rektorat@asp.waw.pl

Rector's Plenipotentiary for International Co-operation:
Associated Professor Prot Jarnuszkiewicz, Prof. ASP
e-mail: prot.jarnuszkiewicz@asp.waw.pl

Student Affairs and International Students
Head: Joanna Rodzik
tel. + 48 22 826 73 85, + 48 22 32 00 218
e-mail: dn@asp.waw.pl

Erasmus Office
Coordinator: Joanna Szczepańska,
e-mail: erasmus@asp.waw.pl,
Anna Kaniewicz, e-mail: anna.kaniewicz@asp.waw.pl
Tel/ fax (+48 22) 826 81 93
(+48 22) 32 00 267, (+48 22) 32 00 211

External Relations Office
Head: Grażyna Wielicka
tel. (+48 22) 827 21 99, (+48 22) 32 00 206
e-mail: badania@asp.waw.pl, dwz@asp.waw.pl



Faculties and specializations

Faculty of Graphic Arts

Dean's Office

Krakowskie Przedmieście 5, 00-068 Warszawa
Tel. (+48 22) 320 02 63
Fax. (+48 22) 826 75 47
e-mail: grafika@asp.waw.pl (full-time programme)
e-mail: grafika.wieczorowa@asp.waw.pl (part-time programmes)

Full-time programmes

Degree subject: Graphic arts
Specialisation: graphic art, graphic design, multimedia, animated cartoon, photography
—— uniform ten-semester Master's programme

Fee-paying part-time programmes

Degree subject: Graphic arts
Specialisation: graphic art, graphic design
—— a six-semester Licentiate's programme (first-degree programme)
—— a five-semester Master's programme (second-degree programme)
—— an eight-semester Doctoral Programme

Faculty of Painting

Dean's Office

Krakowskie Przedmieście 5, 00-068 Warszawa
Tel. (+48 22) 826 75 30
e-mail: malarstwo@asp.waw.pl

Full-time programmes

Degree subject: Painting
Specialisation: painting
—— a uniform ten-semester Master's programme

Fee-paying part-time programme

—— an eight-semester Doctoral Programme

Faculty of Sculpture

Dean's Office

Wybrzeże Kościuszkowskie 37, 00-379 Warszawa
Tel. (+48 22) 625 75 73
e-mail: rzezb@asp.waw.pl

Full-time programmes

Degree subject: Sculpture
Specialisation: sculpture
—— a six-semester Licentiate's programme (first-degree programme)
—— a four-semester Master's programme (second-degree programme)

Faculty of Conservation and Restoration of Works of Art

Dean's Office

Wybrzeże Kościuszkowskie 37, 00-379 Warszawa
Tel. (+48 22) 625 12 51,
Fax. (+48 22) 622 96 49,
e-mail: konserwacja@asp.waw.pl

Full-time programme

Degree subject: Conservation and Restoration of Works of Art
Specializations:
—— conservation and restoration of painting and polychromed wooden sculptures
—— conservation and restoration of books, graphics and antique leather
—— conservation and restoration of sculpture and architectural ornaments
—— conservation and restoration of antique tapestry
—— a uniform twelve-semester Master's programme

Faculty of Interior Design

Dean's Office

Myśliwiecka 8, 00-459 Warszawa
Tel. (+48 22) 628 92 54 (+48 22) 629 40 45
Fax. (+48 22) 628 92 54
e-mail: waw@asp.waw.pl

Full-time programmes

Degree subject: Interior design

Specialisation: interior design

- a six-semester Licentiate's programme (first-degree programme)
- a four-semester Master's programme (second-degree programme)

Fee-paying part-time programmes

Specialisation: interior design

- a seven-semester Licentiate's programme (first-degree programme)
- a four-semester Master's programme (second-degree programme)

Faculty of Design

Dean's Office

Myśliwiecka 8, 00-459 Warszawa
Tel. (+48 22) 628 16 23, (+48 22) 629 40 45 w. 32
Fax. (+48 22) 628 16 23
e-mail: wwp@asp.waw.pl

Full-time programmes

Degree subject: Design

Specialisations: product and visual communication design, fashion design

- a seven-semester Licentiate's programme (first-degree programme)
- Specialisation: product design and visual communication
- a three-semester Master's programme (second-degree programme)

Faculty of Media Art

Dean's Office (full-time programme)

Spokojna 15, 01-044 Warszawa
Tel. (+48 22) 636 81 30
e-mail: sztuka.mediow@asp.waw.pl

Dean's Office (part-time programmes)

Spokojna 15, 01-044 Warszawa
Tel. (+48 22) 636 01 49
e-mail: sm.wieczorowe@asp.waw.pl

Full-time programmes

Degree subject: Media art

Specializations: animation, photography, intermedia, multimedia, audiovisual space, painting space, media art, image making

- a six-semester Licentiate's programme (first-degree programme)
- a four-semester Master's programme (second-degree programme)

Fee-paying part-time programmes

Specializations: animation, photography, intermedia, multimedia

- a six-semester Licentiate's programme (first-degree programme)
- a five-semester Master's programme (second-degree programme)

Faculty of Stage Design

Dean's Office

Krakowskie Przedmieście 5, 00-068 Warszawa
e-mail: scenografia@asp.waw.pl

Full-time programmes

Degree subject: Stage Design

Specialization: stage Design

- a six-semester Licentiate's programme (first-degree programme)

— a four-semester Master's programme
(second-degree programme)

Faculty of Management of Visual Culture

Dean's office

Krakowskie Przedmieście 5, 00-068 Warszawa
tel. (+48 22) 320 02 07 (+48 22) 320 02 08
e-mail: kultura.wizualna@asp.waw.pl

Full-time programme

Degree subject: History of Art

Specialization: culture of space

— a six-semester Licentiate's programme
(first-degree programme)

Architects' impression of the complex of buildings in Wybrzeże Kościuszkowskie street 37. This complex of buildings is currently under construction and is part of the project entitled "Construction of a new building and extension of the existing building of the Academy of Fine Arts in Warsaw" with the financial support of The Infrastructure and Environment Operational Programme 2007-2013.





HOW TO APPLY

2

Erasmus/Exchange students

The Erasmus Programme is available to students from our partner universities according to individual bilateral agreements between our institutions.

Students interested in studying in the framework of the Erasmus programme at our Academy should submit the following materials via the Erasmus Office of their home institution:

- application form for exchange students
- portfolio (printed or on CD)
- letter of motivation
- curriculum vitae
- photocopy of ID card or passport
- two passport size photos

Deadlines:

To apply for winter semester: 31 May

To apply for spring semester: 30 November

Erasmus Coordinators:

Erasmus Co-ordinator: Joanna Szczepańska

Erasmus Officer: Anna Kaniewicz

Departmental Coordinators:

Faculty of Graphic Arts:

Wojciech Kubrakiewicz (w.kubrakiewicz@yahoo.com)

Faculty of Painting:

Maciej Duchowski (maciek.duchowski@gmail.com)

Faculty of Sculpture:

Andrzej Łopiński (andrzejlopinski@gmail.com)

Faculty of Conservation and Restoration of Works of Art:

Tytus Sawicki (titosaw@gmail.com)

Faculty of Interior Design:

Zuzanna Sadowa (zuzannasadovva@o2.pl)

Faculty of Interior Design:

Michał Stefanowski (michal.stefanowski@asp.waw.pl)

Faculty of Media Art:

Magdalena Janus (megee.j@gmail.com)

Department of Stage Design:

Marcel Sławiński (mikss.scenaart@gmail.com)

Erasmus Partner Institutions:

BELGIUM: Antwerpen Koninklijke Academie voor Schone Kunsten, Bruxelles École Supérieure des Arts Saint-Luc, Gent Hogeschool voor Wetenschap & Kunst

BULGARIA: Sofia National Academy of Arts

CZECH REPUBLIC: Brno Vysoké Technické Učení, Praha Akademie Výtvarných Umění v Praze, Ostrava Ostravská Univerzita, Ústí nad Labem Univerzita J.E. Purkyně

DENMARK: Copenhagen Det Kongelige Danske Kunstakademi, Copenhagen Royal Academy of Arts/ Schools of Visual Arts

ESTONIA: Tallinn Eesti Kunstiakadeemia

FINLAND: Helsinki Kuvataideakatemia, Helsinki Metropolia University of Applied Sciences, Lahti Lahden Ammattikorkeakoulu, Aalto University School of Arts, Design and Architecture

FRANCE: Angers Tours Le Mans École Supérieure des Beaux-Arts, Angoulême École Européenne Supérieure de l'Image, Besançon École Régionale des Beaux-Arts, Caen Ecole Supérieure d'Arts et Medias, Montpellier École Supérieure des Beaux-Arts, Lorient Ecole Europeenne Supérieure d'Art de Bretagne, Nantes École de design Nantes Atlantique, Nîmes École Supérieure des Beaux-Arts de Nîmes, Orléans Ecole Supérieure d'Art et de Design, Paris École Supérieure des Arts Modernes, Paris École Nationale Supérieure d'art et des metiers d'art ENSAAMA - Olivier de Serres, Paris École Supérieure Estienne des Arts Industries Graphiques, Paris ENSAD École Nationale Supérieure des Arts Décoratifs, Paris Ecole d'Art Maryse Eloy, Roubaix École Supérieure des Arts Appliqués et du Textile, Sevres Strate College, Strasbourg Haute Ecole des Arts du Rhin

GERMANY: Berlin Universität der Künste Berlin, Berlin Kunsthochschule Berlin-Weissensee, Dresden Hochschule für Bildende Künste, Halle Burg Giebichenstein Kunsthochschule, Hamburg Hochschule für Bildende Künste, Hildesheim

Hochschule für Angewandte Wissenschaft und Kunst, **Leipzig**
Hochschule für Grafik und Buchkunst, **Karlsruhe** Staatliche
Akademie der Bildenden Künste, **München** Akademie der
Bildenden Künste, **Schwäbisch Gmünd** Hochschule für
Gestaltung, **Stuttgart** Staatliche Akademie der Bildenden Künste,
Trier Fachhochschule Trier

GREECE: Athens Technological Educational Institution, Athens
School of Fine Arts, Thessaloniki Aristotle University

HUNGARY: Budapest Magyar Képzőművészeti Egyetem

IRELAND: Dublin National College of Art and Design

ITALY: Bologna Accademia di Belle Arti di Bologna, Carrara
Accademia di Belle Arti di Carrara, Macerata Accademia di Belle
Arti di Macerata, Milan Politecnico di Milano, Milan Accademia
di Belle Arti di Brera, Palermo Accademia di Belle Arti di
Palermo, Perugia Accademia di Belle Arti „Pietro Vanucci“, Rome
Accademia di Belle Arti di Roma, Torino Accademia Albertina di
Belle Arti Torino, Torino Università degli Studi di Torino, Venezia
Accademia di Belle Arti di Venezia

LATVIA: Riga Latvijas Makslas Akadēmija

LITHUANIA: Vilnius Vilniaus Dailies Akademiija

THE NETHERLANDS: The Hague Royal Academy of Arts,
Maastricht Hogeschool Zuyd, Windesheim University of Applied
Sciences

NORWAY: Bergen Academy of Art and Design

PORTUGAL: Coimbra Instituto Politécnico de Coimbra, Lisboa
Universidade Católica Portuguesa, Porto Escola Superior de Artes
e Design

SLOVAKIA: Banská Bystrica Akadémia Umeni, Bratislava
Vysoká Škola Výtvarných Umení, Bratislava Vysoká Škola
Muzických Umení

SLOVENIA: Ljubljana Visoka Šola za Dizajn

SPAIN: Alicante Universidad Miguel Hernandez de Elche, Bilbao
Universidad del País Vasco, Castilla y León Escuela Superior de
Arte Dramático, Castello Escuelas de Arte Superior de Disseny de
Castello, Cuenca Universidad de Castilla-La Mancha, Granada
Universidad de Granada, Madrid Universidad Complutense,

Oviedo Escuela de Arte de Oviedo, Valencia Universidad
Politécnica de Valencia

SUISSE: Fachhochschule Nordwestschweiz, Hochschule für
Gestaltung und Kunst, Bern University of the Arts, Zürich
Hochschule für Gestaltung und Kunst

TURKEY: Istanbul Mimar Sinan Güzel Sanatlar Üniversitesi,
Istanbul Yeditepe University, Istanbul Marmara University,
Istanbul Okan University

UK: Falmouth University, Leeds Metropolitan University,
Newcastle University

Academic exchange agreements:

Australia: Griffith University Queensland

Bulgaria: The National Academy of Art, Sofia

Czech Republic: The University of Ostrava, University J.E.
Purkyně, Ústí nad Labem

Hungary: The Hungarian University of Fine Arts, Budapest

Israel: Bezalel Academy of Arts and Design, Jerusalem, Holon
Institute of Technology

Lebanon: Lebanese Academy of Fine Arts, Beirut

South Korea: The Korean National University of Arts, Seoul

Ukraine: Lviv National Academy of Arts

USA: Canisius College, Buffalo, The University of Tennessee,
Knoxville, Milwaukee Institute of Art and Design

Taiwan: National University of Arts, Taipei

Students from the above partner institutions who are interested
in an exchange period at our Academy should contact the
student exchange office at their home institution to obtain further
information (deadlines, required materials etc.) or contact us by
sending an email to: dn@asp.waw.pl



Regular students

International students applying for first-degree programmes (BA), for second-degree programmes (MA) and for Doctoral Programmes (PhD) take part in entrance examinations under the same conditions as Polish citizens.

International students may be admitted to study at the Academy of Fine Arts in Warsaw provided they:

- have a visa or a residence card or other document authorising them to stay in the territory of the Republic of Poland
- hold a medical certificate stating there is no impediment to the student in question undertaking the programme of study they have selected,
- hold an insurance policy in case of sickness and accident insurance for the period of study in Poland, or have applied for and received the European Health Insurance Card
- hold a certificate in Polish language (B1 Level)
- have successfully completed the entrance examinations

Candidates ought to submit the following application materials:

- personal questionnaire with a photo (the filled-in form should be put in the portfolio with all the required documents and the form e-mailed to the appropriate Faculty (deadlines are available in and the form can be downloaded from our web site - the Entrance Exams tab)
- the original (or certified copy) of their certificate of secondary education
- legible photocopy of ID
- four 35 x 45mm photos
- digital colour photo 2 x 2,5 cm (e.g. 236 x 295 pixels for 300 dpi); the file (.jpg or .tif) should be e-mailed to the appropriate Faculty together with the application form

- two self-addressed stamped envelopes
- written declaration that submitted artwork will be collected at times set by appropriate Dean's Office (please collect a form at the Dean's Office)
- receipt for the examination fee
- applicants to the Faculty of Conservation and Restoration of Works of Art need a Colour Vision Certificate
- following their admission students will be required to have a medical examination; if they already have an appropriate certificate, this can be submitted with application materials

Important:

The certificate of completion of secondary education should be officially recognised or endorsed by the apostille at the Polish Embassy or Consulate in the country of origin. The certificate should be certified in Poland by the educational authority or the Ministry of Culture and National Heritage, if the student's school provided an arts-based education. The certificate may also need to be officially recognised – using a procedure known as “nostrificaton”.

For more information, please visit www.buwiwm.edu.pl.

Documents in foreign languages should be translated into Polish by a sworn translator.

MA degree courses are open to graduates of the first degree programmes in Poland as well as graduates of universities abroad who hold a valid diploma entitling them to study on Master's programmes.

Doctoral programmes are open to graduates of the second degree programmes who hold a valid diploma entitling them to study on Doctoral programmes.

Important:

The valid diploma should be officially recognised or endorsed by the apostille at the Polish Embassy or Consulate in the country of origin. The diploma may also need to be officially recognised

– using a procedure entitled “nostrificaton”. For more information, please visit www.buwiwm.edu.pl. Documents in foreign languages should be translated into Polish by a sworn translator.

Details of the entrance examinations at particular faculties are available on our website www.asp.waw.pl

All enquiries regarding entrance examinations and required documents should be sent to the Student Affairs Office: dn@asp.waw.pl

Information on government scholarships is available in Polish embassies, consulates or the Ministry of Education/Culture in the country of origin of the candidate (please be aware that application procedures last approximately one year).

More useful information can be found on the website of the Bureau for Academic Recognition and International Exchange: www.buwiwm.edu.pl

Tuition fees

Citizens of the European Union and EFTA countries, holders of a valid permanent residence card, holders of “Karta Polaka” and Polish Government scholarships may study at the Academy of Fine Arts in Warsaw under the same conditions as Polish citizens.

In accordance with the decision of the Academy of Fine Arts in Warsaw citizens of other countries, incur fees for their study programmes, as follow:

- **Full-time first-degree and second-degree programmes, uniform Master's programmes:**
10 000 Euro per year + 200 Euro registration fee
- **Part-time first-degree and second-degree programmes:**
8 000 Euro per year + 200 Euro registration fee
- **Doctoral programmes:**
7 000 Euro per year + 200 Euro registration fee

“The Open Academy”

This is an option available to those who are not students at the Academy of Fine Arts but would like to develop and improve their artistic skills. Participants in the Open Academy take part in activities alongside regular students of the Academy of Fine Arts in accordance with the academic calendar and the timetable at a particular Faculty.

Participation in the activities of the Open Academy is not associated with obtaining professional and academic qualifications. After the completion of the course, the person concerned may obtain a certificate demonstrating they have completed the Open Academy course.

The cost of participation in the Open Academy depends on the selected workshops and the Faculty. It is usually 500 PLN per month (this amount may vary - it may be lower or higher)

Required materials: Application with a request for admission to the Open Academy course addressed to the dean of the particular faculty, commitment to the timely payment of fees for participation in a course.

Deadline for application:
before the start of the each academic year
- no later than August.





Academic Calendar

A more detailed calendar of events for the academic year is available on our website www.asp.waw.pl

winter semester	October to mid-February
winter Holiday (Christmas and New Year)	approx. 2 weeks
examinations	first week of February
inter-semester break	second week of February (7 days)
summer semester	mid-February to mid-June
spring Holiday (Easter)	approx. 7 days
examinations	end of May/June
annual exhibition:	June

Entrance exams to the Academy of Fine Arts in Warsaw full-time first degree courses and uniform master's degree courses:

portfolio	end of May
practical exams	June
self-presentation	July

Entrance examinations for Master's and part-time programmes are administered according to the rules and regulations of individual faculties. For detailed information please visit our website (Entrance exams: Timeline for admission and deadlines).

summer holiday	July to September
student transfers	September

Public holidays in Poland:

1 November	All Saints' Day
11 November	Independence Day
25-26 December	Christmas
1 January	New Year's Day
Easter	March/April (movable feast)
1 May	Labour Day
3 May	Constitution Day
Corpus Christi	June (movable feast)
15 August	Saint Mary's Ascension

Orientation week

At the beginning of each semester we organise an orientation week for all exchange students. During the orientation week you will meet the Erasmus office staff, local students and departmental coordinators appropriate for the chosen programme of study. Your coordinators will introduce you to the structure of the Faculty, programmes of study and conditions at the various faculties. You will spend week settling in and organising your course. You will start making your choice of the classes and teachers, it will be also time for finding appropriate accommodation.

Study facilities

The Academy of Fine Arts is located in historical buildings in attractive parts of Warsaw.

In the year 2015 the Academy plans to open a new, modern building on Wybrzeże Kościuszkowskie street 37. Our other buildings are also regularly renovated and modernised. The Academy is also well equipped and adapted to the specific needs of the individual departments and faculties. In the main building there are also: a Library, a Museum, Archives, the Department of History and Theory of Art, the Department of Foreign Languages, the Gallery "Salon Akademii", lecture halls and in the basement a student bar called EUFEMIA.

All of our buildings have wireless Internet access through the Eduroam network. If you want to benefit from access to the network, please contact our IT department by email: help@asp.waw.pl. Our IT department will provide you with the necessary instructions and passwords.

In the main building, on the ground floor and in the library there are computers which you are welcome to use (your Eduroam password is also necessary here). At each particular faculty you will also find classrooms equipped with computers.

Some rules and regulations

All lectures, classes and examinations are held in accordance with the timetables and programmes of study at the various Faculties of the Academy.

Erasmus/Exchange students can select only one faculty (students are asked to indicate which faculty in the application process). With the approval of a particular professor and departmental coordinators students can choose one studio outside their home faculty (special forms are available in the Erasmus office).

Erasmus/Exchange students study according to the established programme of study - the [Learning Agreement](#), which should be approved no later than one month after arriving at our Academy. The Erasmus students may participate in a course of [Polish language and Contemporary Art and Theory lectures \(in English\)](#). Regular foreign students participate in classes under the same conditions as Polish students.

Timetable in practice:

Usually classes run from Monday to Friday from 10.00 am to 6.00 pm with a lunch break from 1.00 pm till 2.00 pm. Depending on the faculty and timetable you can expect practical classes, lectures or individual consultation with professors. Over the second year of study most classes are individual consultations and revisions.

The Academy uses the following grading scale:

excellent 5+
very good 5
very good minus 5-
good plus 4+
good 4
good minus 4-
satisfactory plus 3+
satisfactory 3
satisfactory minus 3-
fail 2

The Academy uses the ECTS credits system (European Credit Transfer System). Students obtain 30 ECTS credits per semester /60 credits per year.

The examination sessions are held at the end of each semester (end of January/beginning of February, and end of May /beginning of June). The detailed conditions and criteria of assessments should be discussed and explained by professors and lecturers at the beginning of each semester.

At the end of each semester all Erasmus/Exchange students receive an "Attendance form" which they need to fill in (in accordance with their Learning Agreements) and collect all their grades and signatures of professors. This form has to be returned to the Erasmus Office and will be used as the basis for the final „Transcript of records“.



LIVING IN WARSAW

4

Visa

Students from outside the European Union entering Poland need a valid passport and visa (if required). Detailed information is available at Polish embassies and consulates. Students from EU countries can come to Poland with a valid identity card or passport (no visa). A stay of up to 3 months does not require registration. For longer stays there is a need to obtain a residence permit. This is issued to students for a period of one year by the Department of Foreigners, Mazowiecki Urząd Wojewódzki.

Mazowiecki Urząd Wojewódzki, Wydział Spraw Cudzoziemców (Department of Foreigners)

00-263 Warszawa, Długa 5 Street, room 38
fax: 0-22 695-66-03,
e-mail: wsc@mazowieckie.pl

www.mazowieckie.pl

More information about permission to stay and visa requirements can be found on the following website:
www.msz.gov.pl (international version)

Insurance

Foreign students are required to take out insurance before their arrival in Poland. Students coming from EU countries who hold the European Health Insurance Card are entitled to free medical treatment in Poland.

We also strongly recommend that you purchase accident insurance and liability insurance (related to unintentional damage) for the period of study in Poland.

Students from outside the EU should buy a package of medical, accident and liability insurance before their arrival. There is

also an opportunity to purchase an individual health insurance agreement with the National Health Fund in Poland (NFZ)

For more information see:

<http://www.nfz.gov.pl> (National Health Fund)
and www.msz.gov.pl (Ministry of Foreign Affairs)

Holders of "Karta Polaka" are entitled to free medical treatment in Poland

Cost of living

Poland's official currency is the zloty (PLN), divided into 100 groszy. The currency comes in coins (from 1 grosz to 5 zloty) and bills (from 10 to 200 zloty).

Below you can find approximate monthly basic living expenses:

- Accommodation – 800-1500 PLN
- Meals - approx. 700 PLN (meal in our academic canteen 15-20 PLN, milk bar 8-15 PLN, restaurant 30-70 PLN)
- The cost of studying at the Academy
 - 200 PLN - This is approximately the cost of necessary materials for one month of study at the Academy. You will have to invest in charcoal, pencils, crayons, paints, canvas, prints etc.
 - If you are studying graphic arts, design and interior design you will be asked to prepare large prints for the session (cost from 30 PLN to 55 PLN for each A2 print). Some lecturers agree to replace prints with a multimedia presentation.
 - Up to several hundred zlotys might be needed to cover the cost of a model for your project while studying design or interior design.
 - Several hundred zlotys may be needed to cover the cost of special accessories at the Faculty of Conservation but they can be used for many years afterwards. Students are also required to cover the cost of the documentation of their work.

- Transport
 - approx. 125 PLN – cost of a 90-day travelcard which entitling to any number of journeys and is valid for all means of public transport.
- Spare and leisure time: cinema ticket 25 PLN, theatre 30-80 PLN, club 10-30 PLN

Typical prices of several products and services:

- a loaf of bread – 3,00 PLN
- milk – 3 PLN
- coca-cola (can) – 3 PLN
- butter – 4 PLN
- meat – 1 kg-25 PLN
- cheese – 5 PLN
- sugar – 1 kg-4 PLN

Students are often offered various discounts (transport, theatre, cinema, museums, etc). Always remember to show your student card.

Accommodation

The Academy of Fine Arts in Warsaw does not have a student hall of residence. **Erasmus students usually share flats together or with local students.** We provide some contacts and we also send adverts for accommodation to all accepted students.

We usually recommend staying in one of Warsaw's youth hostels until you find proper accommodation:

OKIDOKI Hostel

Dąbrowskiego Square 3
www.okidoki.pl
 Tel. +48 (22) 826 51 12

TAMKA Hostel

Tamka street 30
 + 48 (22) 826 30 95
www.tamkahostel.pl

NEW WORLD St. Hostel

Nowy Świat street 27
 + 48 (22) 828 12 87
www.newworldst-hostel.pl

Here you can find some links to websites that might be useful if you are looking for a flat:

- www.wspollokator.pl (Roomates)
- www.gumtree.pl
- <http://erasmusu.com/en/erasmus-warsaw/student-housing>
- <http://samorzad.uw.edu.pl/kacik-za-grosik/>

The cost of renting a room in Warsaw varies from between 700 PLN for a shared room to 1500 PLN for a studio flat per month. Students usually look for flats in the centre of the city: Śródmieście, the Old Town, Mokotow, Muranów and Powiśle. We also recommend green and peaceful districts like old Żoliborz, Saska Kępa, old Ochota. Some students choose a housing estate in the Ursynów district near the underground.

Emergency numbers

- Emergency number (from mobile phones) **112**
- Police **997**
- Ambulance **999**
- Fire Brigade **998**
- City Guard **986**

Health care

The academic health centre CenterMed is located at Warsaw University:

Krakowskie Przedmieście Street 24/26
 tel. +48 22 552 03 65

Open from Monday to Friday from 7.30 am. to 6.00 pm.
www.centermed.pl

In an emergency, students should report to the nearest hospital or clinic. You can also use private medical services but be aware that you will have to pay for the treatment. Some private centres: LUX MED: www.luxmed.pl, Damian: www.damian.pl, Medcover: www.medcover.pl

Here are some useful links:

List of hospitals in Warsaw:

<http://www.infowarszawa.pl/zdrowie/szpitale.html>

List of the medical centres open at night (18.00 pm. – 8.00 am.) and during public holidays: <http://www.cmp.med.pl/files/NiSOZ.pdf>

List of pharmacists open 24h:

<http://www.infowarszawa.pl/apteki-dyzurne.html>

Dentists 24h: <http://www.stomatologia24h.medserwis.pl/>

More information on health care in Poland:

<http://www.nfz.gov.pl> – National Health Fund, information in: Polish, English, German and Spanish

<http://www.mz.gov.pl> – Ministry of Health

Warsaw Medical Information: 0 800 777 770 (free of charge)

Public transport

Public transport in Warsaw is run by ZTM (Zarząd Transportu Miejskiego) and includes numerous bus lines, trams and one metro line.

Here you can find tickets prices, timetables and routes of all means of public transport in Warsaw: www.ztm.waw.pl

The same ticket, with the inscription “ZTM Warszawa” or travelcard (Warsaw City Card) is valid for all means of public transport. With the student card which you obtain at the beginning of your Erasmus stay you can buy reduced price tickets.

Single fare tickets can be purchased from newsagents or tickets machines. Travelcards (Warsaw City Cards) should be issued in the ZTM Passenger Service Centres located for e.g. in central underground stations: “Centrum” station - office 2010 B, “Świętokrzyska” station - office 1000 G.

More information:

<http://www.ztm.waw.pl/?c=557&l=2>

PLEASE NOTE! Tickets should be validated immediately after boarding the vehicle. Tickets inspectors in Warsaw are very strict! Please remember that you should always have a valid student card with you.

To plan your optimal journey, check public transport timetables and find the stops we recommend using the following public transport journey planner: <http://warszawa.jakdojade.pl/>

You may also consider using Warsaw’s city bike system – **Veturilo** which is available for 9 months of the year – from March till November. The majority of the bicycle stations are in the city centre - one of them is located just next to the Academy on Traugutta street.

More information on how to rent a bike and important safety tips can be found on the website: <http://en.veturilo.waw.pl/>

If you want to book a taxi it is advisable to book it by telephone. If you hail a taxi in the street remember to ask the price first. Never use unlicensed taxis.

A list of some Radio-Taxi companies in Warsaw:

— City Warsaw 194 59

— MPT 191 91

— Plus Taxi 196 21

— Wawa Taxi 22 333 44 44

— Volfra Taxi 196 25

tanietaxi.com.pl/warszawataxi.html



Meals

In the basement of the main building there is a student cafeteria EUFEMIA where you can pop between your courses to have coffee or something to eat (10-20 PLN). There are also many bars and canteens in the Krakowskie Przedmieście area and the main campus of the Warsaw University and in the other buildings of the Academy of Fine Arts in Warsaw.

Very popular with the students are Milk Bars: state-run canteens serving solid good food at bargain prices.

Milk bars:

- "Bambino" (Hoża Street 19 - on the corner of Krucza Street)
- "Familiijny" (Nowy Świat Street 39)
- "Złota Kurka" (Marszałkowska Street 55/73)
- „Pod Barbakanem" (Mostowa Street 27/29)

If you are vegetarian you can choose Vega Bar (Jana Pawła II street 36c – next to cinema Femina) or Green Peas (Szpitalna street 5). Freshpoint and Subway are recommended if you feel like having a snack or a sandwich.

Here is a list of popular Polish dishes which you should try during your stay in Poland:

- **Barszcz czerwony:** beetroot soup with vegetables and sour cream or served clear with dumplings.
- **Żurek:** sour rye soup with potato, sausage or an egg, sometimes served in a bread loaf.
- **Kotlet schabowy:** traditional breaded pork cutlet.
- **Bigos:** stew made from sauerkraut with meat and sausages, a very traditional dish.
- **Pierogi:** very traditional dumplings filled with sauerkraut with mushrooms, cheese and potatoes or with fruit.
- **Placki ziemniaczane:** potato pancakes.
- **Faworki:** pastry twisters.
- **Makowiec:** sweet poppy cake.
- **Pączki:** doughnuts

Going out

Warsaw is home to many interesting events, festivals and concerts. Apart from big annual events each week there is something interesting to do. To obtain a calendar of cultural events and information on cafes, pubs, clubs and night life of the city check out the following web sites:

<http://www.warsawinsider.pl/>

<http://www.inyourpocket.com/poland/warsaw>

<http://www.warsawtour.pl/en/kultura-i-rozrywka.html>

Sightseeing

In Warsaw, you will find many places and monuments that are worth visiting. The best-known attractions include: the Old Town, the Royal Road, Łazienki Park and Wilanow Palace. An area fashionable with younger tourists is the Praga district located on the right bank of the Vistula river. Many visitors enjoy the “socialist-realism” style of -the Palace of Culture and Science along with MDM square.

You may be interested in finding out about the history Polish Jews who lived in Warsaw and visiting Nożyków synagogue, Umschlag – Platz and the Jewish Cemetery.

Other places worth seeing are: Belvedere, The Citadel, The National Theatre, the botanical garden or Warsaw Zoo.

Warsaw Tourist Information

tel. 194 31, 22 656 66 45, fax. 22 656 66 46

e-mail: info@warsawtour.pl

www.warsawtour.pl

Tourist Information Centres are located at the Warsaw Airport, Central Railway Station, Old Town Market Square and in the Palace of Culture and Science.

During bank holidays or at week-ends you may consider visiting other Polish cities. Cracow, Wrocław, Gdańsk, Poznań and Łódź are all easy to reach by train or coach.

For train connections please visit the website of the Polish railway operator PKP:

<http://rozklad.pkp.pl/bin/query.exe/en>

Coach services:

<http://www.polskibus.com/en>

<http://www.pkspolonus.pl>

Warsaw is also well connected with other European capital cities. You can get a direct train to visit Prague, Vienna, Berlin, Bratislava, Budapest. The Polish railway operator PKP Intercity offers special bargain prices for some destinations for e.g. to Prague from as little as EUR 19.

Details can be found on the website:

<http://intercity.pl/en/site/special-offers/special-offers-for-international-transport/>

You can also visit the PKP Intercity Passenger Centre at the Central Train Station in Warsaw.

Mini glossary

Here are some basic phrases in Polish. More can be found at:
polish.slavic.pitt.edu

Yes - Tak

No - Nie

Thank you (very much) - Dziękuję (bardzo)

Please/Here you are - Proszę

Excuse me/Sorry - Przepraszam

GREETINGS

Hi/Bye (informal) - Cześć

Hi - Hej

Good morning (universal greeting) - Dzień dobry

Good evening - Dobry wieczór

Good bye – Do widzenia

Good night - Dobranoc

See you – Do zobaczenia

INTRODUCING

How are you?- Jak się masz?

What is your name? - Jak masz na imię?

UNDERSTANDING

I do not understand - Nie rozumiem

Pardon? - Słucham?

You speak too quickly - mówisz za szybko

Repeat, please - Proszę powtórzyć

Slowly, please - Proszę wolniej

Once more - Jeszcze raz

I do not know Polish, I can only speak English - Nie znam polskiego, mówię tylko po angielsku.

What is it?- Co to jest?

How much is it? - Ile to kosztuje?

Bon appetit - Smacznego

Cheers! - Na zdrowie!

Edition and translation: Joanna Szczepańska

Co-editing: Anna Kaniewicz, Joanna Rodzik

Proof reading: Piers Moore

Graphic design: Marta Gruchała vel Gruchalska
<http://ziup.carbonmade.com/>

Photos:

Agnieszka Aleksiewicz (p.2)

Architectural visualisation: Jems Architekci (p.13)

Katarzyna Błesznowska-Korniłowicz (p.14, p.25)

Magdalena Janus (p.20, p.27)

The archives of the External Relations Office (p.5)

The archives of the Erasmus Office (p.33, p.40)

Warsaw 2013

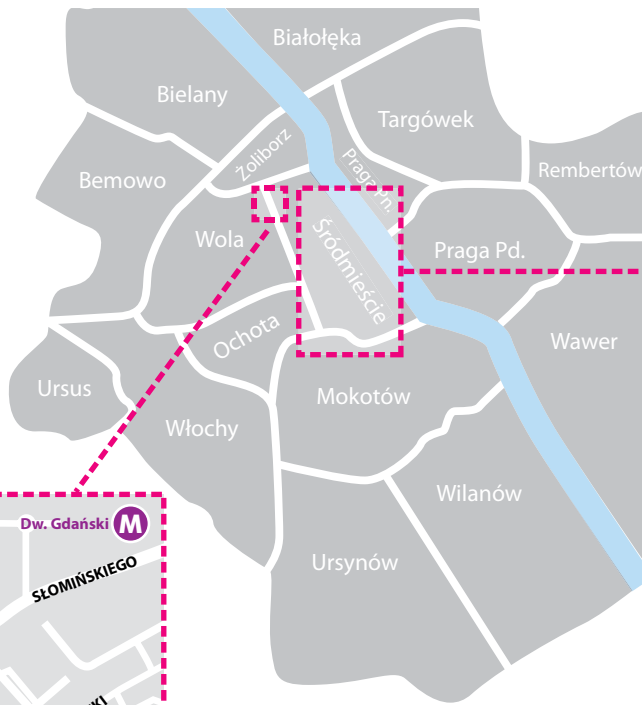


Lifelong
Learning
Programme



This guide has been funded with the support of the LLP Erasmus Programme of the European Commission.

This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



SOME IMPORTANT LOCATIONS

- 5 Old Town
- 6 University of Warsaw
- 7 University of Warsaw Library (BUW)
- 8 Polish National Opera (Teatr Wielki)
- 9 Łazienki Park
- 10 Palace of Culture and Science
- 11 Copernicus Science Centre
- 12 National Stadium
- 13 Main Post Office (Poczta Główna)
- 14 Central Railway Station
- 15 Złote Tarasy – shopping centre
- 16 Arkadia – shopping centre

ART GALLERIES AND MUSEUMS

- 17 National Museum
- 18 Zachęta – National Gallery of Art
- 19 Centre for Contemporary Art – Ujazdowski Castle
- 20 Museum of Modern Art
- 21 Salon Akademii – Gallery at ASP

M Metro station

ACADEMY OF FINE ARTS IN WARSAW

1 Krakowskie Przedmieście 5

- Faculty of Graphic Arts
- Faculty of Painting
- Faculty of Management of Visual Culture
- Faculty of Stage Design
- Academy Administration & Services

2 Wybrzeże Kościuszkowskie 37

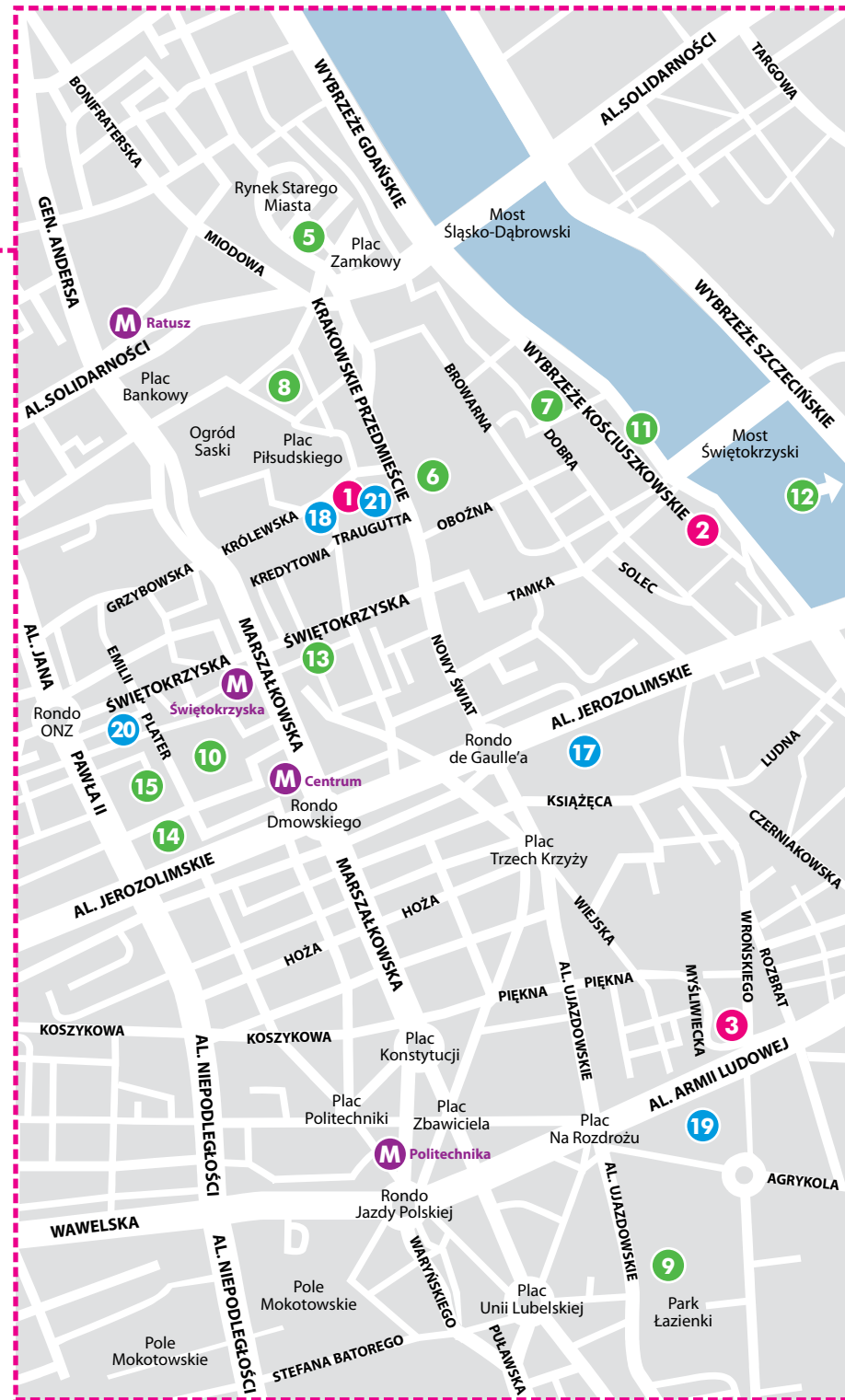
- Faculty of Conservation
- Faculty of Sculpture
- New building (under construction)

3 Myśliwiecka 8

- Faculty of Design
- Faculty of Interior Design

4 Spokojna 15

- Faculty of Media Art





Academy of Fine Arts in Warsaw

Krakowskie Przedmieście 5, 00-068 Warszawa
www.asp.waw.pl