

## Information for ERASMUS+ and other Cooperation Programmes in 2018/19

<b>Address</b>	Universität Bielefeld, International Office P.O.Box 10 01 31, 33501 Bielefeld, Germany ERASMUS Code: D BIELEFE 01
<b>Homepage</b>	<a href="http://www.uni-bielefeld.de/">http://www.uni-bielefeld.de/</a> <a href="http://www.uni-bielefeld.de/io">http://www.uni-bielefeld.de/io</a>
<b>Winter semester</b>	1 October 2018 – 31 March 2019 <b>Lecture period: 8 October 2018 – 1 February 2019</b> Vacation: 22 December 2018 – 6 January 2019
<b>Summer semester</b>	1 April – 30 September 2019. <b>Lecture period: 1 April – 12 July 2019</b>
<b>Language of teaching</b>	Mostly German with some exceptions: all courses in British/American Studies and some international track courses in Sociology, Politics, Educational Science and Informatics are taught in English; also some MA courses in Economics and Natural Sciences, see: <a href="http://www.uni-bielefeld.de/ekvv">http:// www.uni-bielefeld.de/ekvv</a> >> Courses taught in English
<b>Admission</b>	Students need to be nominated by their home university coordinators to the International Office (IO) at Bielefeld Univ. They will then receive an email with information about the online registration process. This email is usually sent out in April/May (for winter semester) or October/November (for summer sem.). The IO sends out letters of admission a few weeks after having received the online registration data (i.e. application of admission = 'Antrag auf Zulassung').
<b>Nomination</b>	Nomination period for winter semester 2018/19: April 1 - <b>May 15, 2018</b> Nomination period for summer sem. 2019: Oct. 1 until <b>November 15, 2018</b>
<b>Language courses and orientation programme for Erasmus- and other cooperation students</b>	The <b>language &amp; orientation programme</b> takes place before the beginning of the lecture period with the following activities amongst others: <ul style="list-style-type: none"> <li>• Intensive German language course (see below)</li> <li>• Registration; university, library and study system orientation</li> <li>• Tour of the city and trips to places of interest ...</li> </ul> <p><b>Intensive German language course</b> German language course (20+ lessons/week) at different levels of the CEFR (Common European Framework of Reference for Languages). A compulsory language assessment test is taken on the first day of the orientation programme. Programme dates: &gt;&gt; <b>13 September – 5 October 2018</b> (before winter semester classes) &gt;&gt; <b>March 8 – 29, 2019</b> (before summer sem. classes).</p> <p>Incoming Erasmus and Cooperation students whose German language level is below C1 of the CEFR when they come to Bielefeld University are expected to take part in these programmes. For students who already have a German level of C1 when starting their study period at Bielefeld University a short orientation will be offered directly before the start of classes.</p> <p>During the lecture-period additional German language courses at different levels will be offered for Erasmus/Cooperation students, however, no beginners' courses!</p>
<b>Subject courses</b>	The electronic course schedule of all departments will be published online approx. three months before classes begin, i.e. mid/end June (for winter semester) and mid/end January (for summer semester). Learning agreements should <u>not</u> be sent before these publishing dates! >> <a href="http://www.uni-bielefeld.de/ekvv">http:// www.uni-bielefeld.de/ekvv</a>
<b>Number of courses per semester</b>	The number of courses cooperation students take during their stay at Bielefeld University varies. Students are asked to discuss their study plans - as soon as the courses for the semester in question are online - with their departmental coordinator and/or academic advisor at the home and the host university. This also refers to the recognition of courses at the home university.

<b>Credit points/ 'Leistungspunkte'</b>	Recommended workload for Bielefeld students in a degree programme: 30 credits = <i>Leistungspunkte (LP)</i> per semester. Erasmus/Cooperation students may take less ECTS/LP in accordance with their German language ability and their arrangements with the home university.
<b>Grading system</b>	<p>Sehr gut: 1,0 - 1,3 very good</p> <p>Gut: 1,7 - 2,3 good</p> <p>Befriedigend: 2,7 - 3,3 satisfactory</p> <p>Ausreichend: 3,7 - 4,0 sufficient</p> <p>Nicht bestanden: 5,0 fail</p> <p>Bestanden (ohne Note): completed or passed successfully (not graded)</p>
<b>Accommodation</b>	<p>The International Office supports international students in finding accommodation. It offers allocated places in student residences and informs about offerings in private accommodation, as there are not enough places in student residences available.</p> <p>Students can request for accommodation support in the online registration portal. Closing dates for this service:</p> <p><b>May 31, 2018</b> for winter semester 2018/19</p> <p><b>November 30, 2018</b> for summer semester 2019</p>
<b>Living costs &amp; semester fee</b>	Monthly 750 – 850 Euro (for housing, meals, books, trips...), in addition appr. 287 Euro 'Semestergebühr' (semester fee) to be paid at registration. This is a fee for social services and includes a ticket for free public transport in the city and area of Bielefeld and on regional trains/buses in North-Rhine Westphalia for the whole semester, i.e. six months.
<b>Visa &amp; residence permit</b>	<p>Students from most non-EU countries must apply for a study visa in their home country (for exceptions see the website of the German embassy in your home country). For this, the letter of admission is needed.</p> <p>Non-EU students who stay longer than three months in Bielefeld need a residence permit. They apply for this at the city council's 'Ausländerbehörde' after registration at Bielefeld University. For more information see: <a href="https://www.daad.de/deutschland/nach-deutschland/bewerbung/en/9199-visas/">https://www.daad.de/deutschland/nach-deutschland/bewerbung/en/9199-visas/</a> <a href="https://www.daad.de/deutschland/in-deutschland/regeln/en/9143-registering/">https://www.daad.de/deutschland/in-deutschland/regeln/en/9143-registering/</a></p>
<b>Health insurance</b>	<p>Health insurance for students is obligatory in Germany and valid proof of it has to be shown at university registration, otherwise registration is not possible.</p> <p>Students from EU member states are asked to present the European Health Insurance Card (EHIC) - if applicable - or an equivalent insurance certificate. EHIC or certificate must be valid until the official end of the semester (March 31 or September 30) resp. the end of the academic year (Sept.30) if students stay for two semesters.</p> <p>Non-EU citizens need to buy a public or private health insurance in Germany, immediately after their arrival. <u>Please note</u>: mere travel insurances are not accepted, they are not valid for registration as a student!</p>
<b>Contact persons in Bielefeld</b>	<p><b>Erasmus Institutional Coordinator:</b> Karin Kruse <a href="mailto:karin.kruse@uni-bielefeld.de">karin.kruse@uni-bielefeld.de</a>, Tel: ++49+521 106-4087</p> <p><b>Incoming Erasmus/Cooperation Students Coordinator:</b> Sabine Scheuer <a href="mailto:sabine.scheuer@uni-bielefeld.de">sabine.scheuer@uni-bielefeld.de</a>, Tel: ++49+521 106-2426</p> <p><b>Accommodation Service for Cooperation Students:</b> <a href="mailto:wohnen-io@uni-bielefeld.de">wohnen-io@uni-bielefeld.de</a>, Tel: ++49+521 106-2487</p> <p><b>Cooperation Students' Mentoring Programme:</b> <a href="mailto:erasmus-initiative@uni-bielefeld.de">erasmus-initiative@uni-bielefeld.de</a>, Tel: ++49+521 106-4077</p>